



CITY OF ALEDO
FENCE PERMIT APPLICATION
120 N. College Avenue
Aledo, Illinois 61231
(309) 582-7241 Office
(309) 582-7242 Fax

Office Use Only

File Number: _____
Date Application Received: _____
JULIE No: _____
Permit Fee: _____
Dig Bond: _____
Total Amount Due: _____
Zoning Officer: _____
Building Official: _____
Project Valuation: _____
Date Permit Issued: _____

Please fill out completely

PROJECT LOCATION

Project Address: _____
Parcel Identification Number (PIN): _____
Legal Description: (Required for all new structures): _____

INFORMATION REQUIRED

- Plat of Survey or
 - Affidavit for fence permit (one for each adjoining property owner)
 - Completed fence application
 - Site map of property with proposed location of fence (include dimensions from property lines to all structures)
 - JULIE dig number
- If this fence is for pool enclosure, please check here

OWNER'S CONSENT IF NOT APPLICANT: _____

APPLICANT INFORMATION IF NOT OWNER

Name: _____ Email: _____
Address: (if different from project location): _____

Home Telephone: _____ Cell Phone _____

PROPERTY OWNER INFORMATION

Name: _____ Email: _____
Address: (if different from project location): _____

Home Telephone: _____ Other Phone: _____ Fax: _____

Please complete the reverse side of this application

Location: _____ File No: _____

CONTRACTOR INFORMATION

All contractors involved in this project shall be listed on the application. Contractors shall be licensed as required by state law and city ordinance prior to the issuance of a permit.

To Be Completed by Applicant				To Be Completed by City Staff	
Trade	Contractor Name	Address	Telephone	Local	
General Contractor					
Fence Company					

PROJECT DETAILS

Length of fence _____ Height: _____ Type: Metal Wood PVC
 Other _____

What is the proposed use?: _____

Total Fair Market Value (use contract price if the work is contracted): _____

Labor _____ Materials: _____

Estimated Completion Date: _____

(Please note that owner labor has a market value)

If Homeowner is not contracting project out he/she shall call JULIE

PLEASE COMPLETE AND SUBMIT ATTACHED SPECIFICATION SHEET

The undersigned, by affixing his or her signature to this application, does hereby acknowledge and affirm the following: (1) That he or she is the project property owner or authorized agent; (2) that the issuance of the requested permit is conditioned upon the consent of the permit holder and his or her employees, contractors or other agents, to comply with the codes, rules, specifications and ordinances of the City of Aledo; (3) that the permit holder shall obtain all required inspections for the project; (5) that the permit does not grant any right or privilege to violate the codes and ordinances of the City of Aledo; (6) that a failure to commence work within 180 days of the issuance of this permit or a failure to complete such work within one year of permit issuance shall invalidate the permit and require an extension or new permit as allowed by the building official; (7) that inspections outside of normal business hours, missed inspections or those caused by modifications or noncompliance shall be assessed an additional \$50.00 per inspection; (8) that a failure to obtain the required inspections or a violation of codes, rules, specifications or ordinances of the City shall be cause to suspend or revoke the permit and shall further be cause for the city to seek compliance in a manner as provided by law.

 Signature of Permit Applicant

 Printed Name

Do Not Write Below This Line

CITY OF ALEDO
Affidavit for Fence Permit

Address of Proposed Fence: _____

The undersigned, being an owner of property adjacent to the proposed fence location, does hereby affirm that the proposed location does not encroach across the common boundary line into the affiant's property and that there are no boundary issues involved in the placement of said fence.

The undersigned further affirms that in the event an encroachment or boundary dispute becomes evident, said encroachment or dispute shall be a civil matter to be resolved solely between the property owners and that the city, having issued a permit in this matter, shall not become a party to said dispute nor shall the city become in any manner liable for the installation, removal, maintenance or relocation of said fence, of any damages or costs associated with same.

(Please print) Adjacent Property Owner's Information:

Name(s) _____

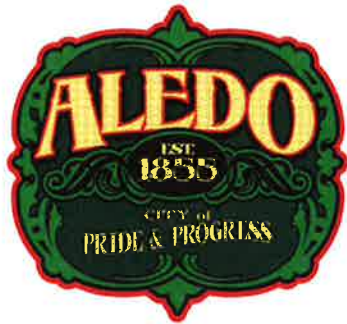
Mailing Address _____

Property Address _____

Telephone _____

Email: _____

Signature: _____ Date _____



PREPARING AND SUBMITTING A SITE PLAN

A site plan is a drawing that shows proposed improvements to a property. A site plan shows the location of *existing* buildings and other improvements, adjacent streets or alleys, and other property features. A site plan also shows the size and location of *proposed improvements* to a property such as a new house, addition, deck, garage, storage shed, pool, sign, or parking lot.

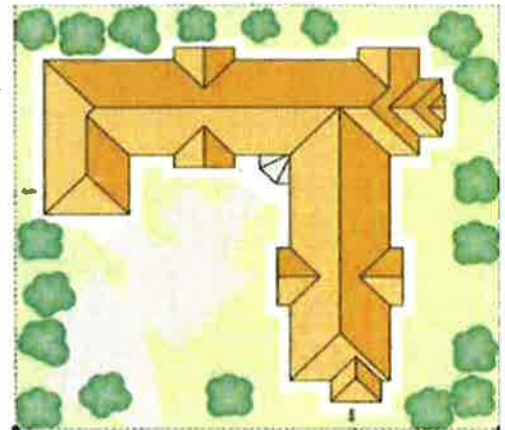
WHEN MUST I SUBMIT A SITE PLAN?

Prior to construction or development, a property owner or contractor must first apply for a building permit and submit a site plan to the City of Aledo for review. The City's Building Department (located at Aledo City Hall, 120 N College Ave.) will review the site plan to ensure that new structures and development comply with adopted land use codes and policies. Proposals will be reviewed, at minimum, to verify that construction will meet applicable setbacks, height, and size (bulk) standards. For larger projects other than single or two-family residential construction, additional site plans for landscaping and lighting may also be required.

HOW SHOULD I PREPARE A SITE PLAN?

For most residential projects a simple hand-drawn, not-to-scale site plan is sufficient. Larger residential projects and most non-residential projects may require scaled site plans prepared by a registered design professional. At minimum, a site plan should identify the following:

- Property lines and dimensions;
- Location and name of adjoining streets, avenues, alleys and other physical features;
- Locations and exterior dimensions of all existing structures;
- Location, height and exterior dimensions of all proposed buildings or improvements;
- Distances (setbacks) from front, side, and rear property lines to the wall or edge of each existing structure and also to each proposed structure or improvement;
- For detached buildings, distances from existing buildings to proposed buildings;
- Street address; and
- North arrow.



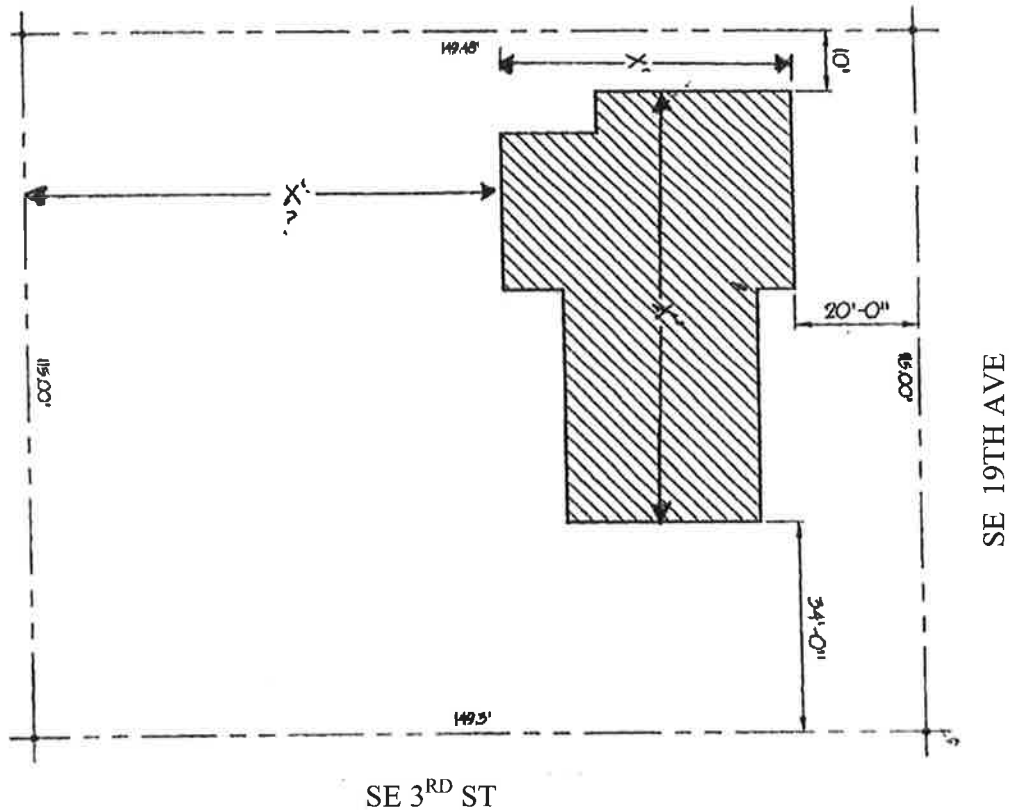
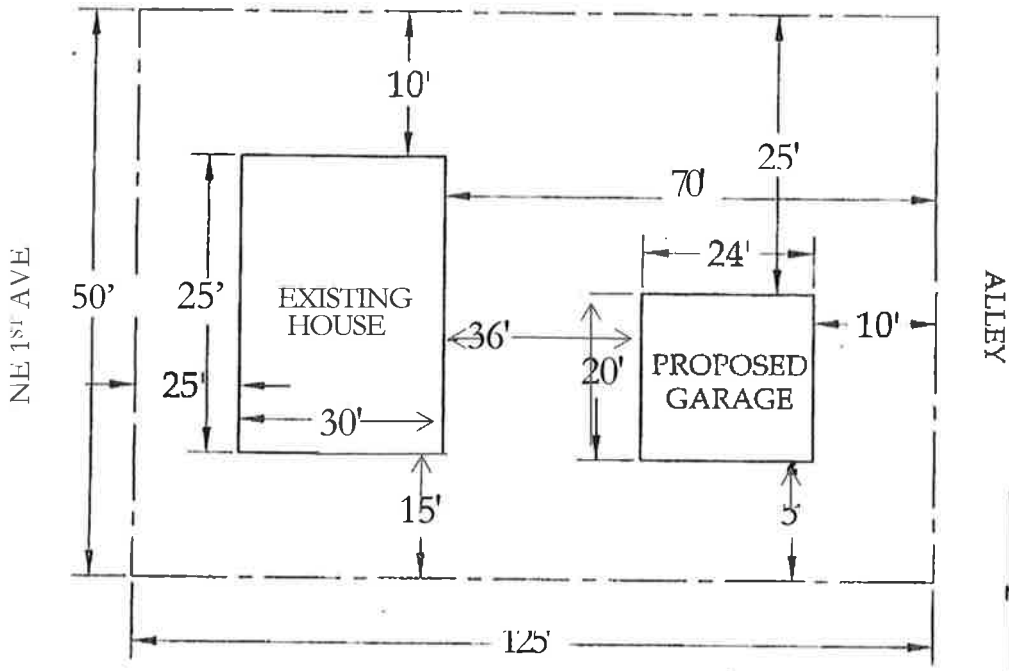
For site plan EXAMPLES and a BLANK TEMPLATE, see the following pages.



QUESTIONS? Contact the Building Department at 309-582-7241 ext 205 or jblaser@aledoil.org

SITE PLAN EXAMPLES

NE 1ST STREET



ADDRESS:

PROPOSED SITE PLAN

DESCRIPTION OF WORK:

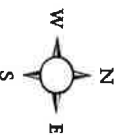
PLEASE SHOW:

- Dimensions of proposed structure
- Distances to property lines
- Existing structures & driveways
- Streets and alleys
- Property dimensions (if available)

CITY APPROVAL:

All improvements must comply with the Alejo Code of Ordinances. No changes without prior approval. The owner and/or contractor is responsible for verifying property lines, easements, and building/property dimensions.

Zoning Official _____ Date _____



4-1-4: FENCES:

The following regulations shall govern the construction, alteration, modification and maintenance of fences, as defined, within the city of Aledo. Every fence constructed, erected, altered, replaced or enlarged after the effective date hereof shall comply with the provisions of this section. Existing fences, constructed or having a permit issued prior to the adoption of this section, shall be allowed to continue as lawful, nonconforming fences so long as they are maintained.

(A) Permit: A permit shall be required for all fences, as defined. A permit is not required for nonpermanent landscaping, construction or snow fencing (fencing that is easy to remove, not embedded in ground).

(B) Definitions:

FENCE: A tangible barrier constructed or installed of any material, including plant materials, erected for the purpose of providing a boundary or as a means of protection, or to prevent uncontrolled access, or for decorative purposes (such as ornamental gate (s)), or to screen from view in or on adjoining properties and streets, materials stored and operations conducted behind it. Brushes, hedges and other organic configurations shall be regulated as a fence if used as an enclosing structure or barrier, but shall not be restricted in height unless such height creates a hazard or a nuisance.

(C) Height: The maximum height of a fence in a front yard shall be forty eight inches (48"). The maximum height of a fence in a rear yard shall be six feet (6') in residential and commercial zones; maximum eight feet (8') in industrial zones.

(D) Location: Only open view fences shall be permitted in front yard setback. Such fences may be located up to the property line in the front yard setback including street/avenue side yard corner lots. (Ord. 13/2010, 5-3-2010)

(E) Double Fences: (Rep. by Ord. 13/2010, 5-3-2010)

(F) Design Standards:

1. All fences shall be of an architectural design that is common to the community.

2. All fences shall be designed and constructed so as to be compatible with its environment and surrounding properties from an architectural and aesthetic standpoint.
3. No fence shall be of such architectural design or construction that the same is manifestly inferior or is so radically different as to impair marketability or property values of the existing property in the immediate vicinity.
4. All fences shall be constructed with the finished, smooth or decorative side facing toward adjoining properties.
5. All fences shall be constructed with the posts and supporting beams facing the fence owner's property.
6. Uniform design and type shall be maintained along the entire fence span.
7. All fences shall be structurally sound and be capable of carrying the loads imposed upon them.
8. All fences shall be designed and constructed to resist a horizontal wind load of not less than thirty five (35) pounds per square foot (psf) in addition to any other forces to which it may be subjected.
9. Postholes for fences shall be in accordance with subsection (F)8 of this section or per manufacturer's instructions. (Ord. 13/2010, 5-3-2010)
10. (Rep. by Ord. 13, 2010, 5-3-2010)
11. No fence shall have spikes, barbs or other pointed or sharp assemblies. Top links shall be bent downward and uprights shall be of a design so as to preclude accidental impalement on same.
12. Barbed or razor wire, or similar devices, shall only be allowed in industrial districts upon receipt of special use approval as outlined in the zoning ordinance.
13. Electrified fences are prohibited.
14. No fence, wall or shrubbery may be erected or maintained so as to impede natural stormwater runoff, interfere with drainage of contiguous properties or cause nuisance ponding, flooding or retention.
15. No fence shall cause a nuisance, hazard or otherwise adversely affect the public health, safety and welfare. The building official shall determine whether a particular set of circumstances, design or element constitutes such condition. (Ord. 13/2010, 5-3-2010)

2.

7 Things to Consider Before Installing a Fence.



A new fence can add privacy to your yard, enhance your property and provide an extra measure of security. Sure it's an ambitious project, but one that you can do on your own. Putting in a fence though involves digging multiple holes for posts in areas likely to contain underground utility lines. That's why a project like this as well as any other digging project first requires a quick and easy phone call to JULIE at 811 or 1-800-892-0123. You can also enter your locate request right now via E-Request. If not carefully planned out, installing a fence can have many costly mistakes. Besides materials, types of fences and design, here are few other things you should consider:

1. Make Sure You'll Get the Privacy You Want.

Before you go out to buy a fence consider what height you actually need. You may find that the 6' high privacy fence you were planning on won't keep your neighbors from looking in on your yard as they sit on their deck. Or you may find you only need a 4' fence because your neighbor's yard slopes away from your yard. Either way you could be wasting materials, money and time building a fence that doesn't suit your yard. Make a cardboard cutout the height of your proposed fence and have a friend walk around the yard with it so you can get an idea of the type of privacy your fence will provide.

2. Be Sure to Check City Ordinances and Apply for Necessary Permits.

What good is it to get your beautiful new fence up just to be ordered to tear it all down? Fences are prominent fixtures so if you build one without a permit chances are you'll get caught. Some municipalities request that a fence be no taller than a specific height and limit style choices. When you apply for a permit you will get a copy of all the rules and regulations regarding fence installation in your area.

3. Know Your Property Lines.

If you guess at the location of your property lines, you run the risk of not only upsetting your neighbor by building a fence on their property, you may also be ordered to take the fence down. Use your plot plan to identify your property lines and mark them with wooden stakes. Don't assume that your lot is perfectly square or rectangular. Many properties have uneven shapes or unusual jogs.

4. Space Post Correctly.

Keep the fence posts 8' apart or less and this will prevent the fence from sagging. You may think that fewer posts will save you money and some digging, but your fence will pay for it in the long run. The more post you have the stronger your fence will be at resisting wind and gravity.

5. Plan for Two Gates and Make Them Extra Wide.

Think about the access to your yard. Ever find it difficult to get a lawnmower or a wheelbarrow through a gate? Pedestrian access can be handled with 3' wide gates, but lawn tractors, wheelbarrows and garden carts need 4' wide gates, or sometimes even double 3' gates for a full 6' of accessibility.

6. Make One Entire Panel Removable.

It's a pretty safe bet that at some point you're going to need to get something pretty big into your yard. It may be a heavy equipment to remove or plant a tree, or have a delivery made of firewood or mulch via pickup truck. Either way it would be a whole lot easier to remove a fence panel than to try and find some other creative way to gain access to your yard. You can make a removable panel by simply toe screwing the rails to the adjacent posts.

7. Notify JULIE Before You Dig.

Digging holes for fence posts without first contracting JULIE can disrupt service to an entire neighborhood, harm you and those around you and potentially result in expensive fines and repair cost. Since the depth of utility lines varies, there may be multiple utility lines in the area where you want to dig. That's why every digging project requires a call. You may think, I already know where the utility lines are located, I'm not digging deep enough for marking or this particular project is not in an area that needs marking. Those are dangerous assumptions. One easy phone call to JULIE at 811 gets your underground utility lines marked for free, or go to www.illinois1call.com and fill out an online locate request right now. Once a professional locator from each member utility company comes out and marks where all the utility lines are and you wait the required amount of time (2 working days), you're ready to start installing your fence.

Remember, when planning to install a privacy fence discuss your plans with your neighbors (who knows they may even be willing to split the cost with you), know your property lines, check local zoning laws, obtain required permits, and most importantly notify JULIE to have your underground utility lines marked for free