The City Council of the City of Aledo met in Regular Session in the Council Chambers of the City Hall building on May 07, 2012. MAYOR WILLIAM BREEDEN called the meeting to order at 7:13 P.M. The roll was called, whereupon the following answered present:

Aldermen TAB BALMER, JR., MICHAEL BAUGHER, TERRY BEWLEY, MICHAEL CHAUSSE, BARRY COOPER, JAY DOHERTY, and PAT RENTFRO. Alderman CHRIS HAGLOCH was excused.

Also present were JANICE GREEN, Finance Director, STEPHEN MOLLER, Director of Public Works & Utilities, MARK WALTON, City Attorney, and JAROD DALE, City Clerk.

An attendance sheet has been marked Exhibit "A", attached hereto and made a part of these minutes. The media was represented by Cathy Decker of The Times Record, Jim Taylor of WRMJ, and Pam Berenger of Rock Island Argus.

COMMITTEE OF THE WHOLE

The meeting was opened in prayer by Pastor Darren Dietmeier, Trinity Presbyterian Church.

Appearances: Travis Boswell appeared before the Committee of the Whole to introduce a vision of a "safe house" or "half-way house" to rehabilitate drug and alcohol offenders and to also provide job training and life skills. It was noted "Come Be Free Ministry's" is a non-profit organization under the teachings of Community Bible Fellowship Church. The re-entry home was described as a place for bible studies, accountability classes, and other items that would be a part of the program. Mr. Boswell noted the item was presented as an informational and once a home was being purchased for a re-entry home, would come back to the City Council for further discussions.

Mark Ifft, Pontiac Granite, Co., 906 W. North Street, Pontiac, Il., 61764, appeared before the Committee of the Whole to discuss aluminum-niche single-shutter columbarium(s). The aluminum niche cremation solution was described as affordable, secure, long lasting, with a standard size of 12" x 12" x 14", and with interchangeable shutters. It was noted the columbarium itself would be constructed at no cost to the City besides the lot and concrete. The partnership was described as a 50/50 collaboration between the City and Pontiac Granite. It was noted the City would keep the opening/closing costs while engraving, completed by Pontiac Granite, would be kept by the monument company. The City and Pontiac Granite would split proceeds regarding the sale of each niche.

Recorder stopped at 6:51 P.M. and returned to record at 6:52 P.M.

Communications & Correspondence: No Report.

Requests & Petitions: No Report.

Administrative Report:

Administration & Aledo Police Department Activity Report: FINANCE DIRECTOR Green reported on internal control policies and procedures for the City of Aledo. The City allows guidelines recommended by the Government Finance Office Association (GFOA). Elements of a comprehensive framework of internal control includes a favorable control environment, continuing assessment of risk, the design, implementation and maintenance of effective control-related policies and procedures, communication, and ongoing monitoring of the effectiveness of control-related policies and procedures. FINANCE DIRECTOR Green reported on internal control and fraud prevention with auditors able to identify three (3) conditions that are generally present when fraud occurs with those being: incentive / pressure; opportunity; and attitude / rationalization. Management has the responsibility to create and implement policies and procedures that create a strong internal control. The policies and procedures need to be reviewed constantly to ensure compliance by everyone. When there is a breakdown, the people involved need to be held accountable. Effective control-related policies and procedures include authorization, security of assets and records, and segregation of incompatible duties. Three (3) types of functions are commonly considered to be mutually incompatible with those being; authorization of transactions, record keeping, and custody of assets. Ideally no one (1) individual should be able to authorize a transaction, record the transaction in accounting records, and maintain custody of the assets resulting from the transaction. FINANCE DIRECTOR Green noted the City's accounting software is set-up so that employees only have access to the applications that are required to do their job.

Public Works: DPW Moller reported the following:

- *Street:* SE 2nd Avenue was closed after the new fire department building was delivered. Installation of most storm drain piping at the new fire station was completed. The concrete contractor is requesting the storm and sewer be tied into the manholes to help in keeping the site drained of storm water. This would require some removal of a portion of SE 2nd Avenue. Also, new gutters were installed by Maynard Seamless Gutters at City Hall.
- *Water & Sewer:* Staff jetted three (3) sewer areas with the assistance of the street department. The City of New Boston, Illinois was contacted to assist the City after malfunction of the City's jetter. Diagnosis and repair was completed by TJ & Son Truck Service. The WTP went into malfunction mode and was noted that the City ran the WTP manually with communication down. Satellite communication will be setup and contact had been made.
- *Gas:* The lateral for General Grind & Machine's new addition was moved with the boring of the tap under the roadway under construction.

- *Cemetery:* Three (3) funerals occurred. The County Highway department scheduled soon to start the rehab of the cemetery road according to County Engineer Jimmy Samaniego.
- *Code Compliance:* Property at 305 SE 3rd Avenue was contacted regarding tall grass with the grass cut and removed debris along front porch. The property at 901 NW 2nd Street was contacted regarding metal and other debris setting in driveway with further action to be taken at a later date.

DPW Moller reported contact was made to IDOT regarding the potential placement of a lighted sign on IDOT property on Route 17. The City was informed that IDOT would not allow the placement of a sign on state property. Also, a request was made by the City regarding the trees located on Route 17/94 next the City of Aledo sign to be taken down. No contact had been received back.

ALD. Chausse inquired on the "Jake-Brake" signs that were discussed a few months ago and if the sign placement would be anytime soon. DPW Moller reported that no notice was received back if IDOT was okay with placing those signs on IDOT ROW.

Mayor's Report: MAYOR Breeden reported the Economic Development committee would meet on Wednesday, May 16, 2012 in the City Council Chambers.

MAYOR Breeden read a proclamation to proclaim May 19, 2012 as "Aledo Poppy Day" and urged participation in the commemoration by all citizens who, by such action, will demonstrate their faith in those men, women who died in the cause of liberty and justice throughout the years.

MAYOR Breeden reported the internal control policies and procedures for the City of Aledo were reviewed each year by the auditors and by Finance Director Green. MAYOR thanked Finance Director Green for all her efforts regarding the internal control and procedures. MAYOR Breeden also thanked the Water Department for working on the WTP during the plants system issues. MAYOR Breeden thanked and recognized Cemetery Sexton Dellitt for his helpfulness during a family's time of need during a recent funeral.

Committee Report: ALD. Chausse reported the Ordinance & Police committee met on Wednesday, April 18th, 2012 at 6:00 o'clock p.m. in the Council Chambers to discuss the following:

- LaBelle Vie of Aledo – Request was made by the establishment to consider amending the current regulations for outdoor areas of restaurants holding a Class "D" Liquor License. The committee recommended the approval of the amendment as follows:
  3-2-5(B) **Outdoor Areas Of Restaurants**: Any premises licensed under a class D license may include an outdoor area provided that it meets the following restrictions:

1. Notwithstanding the provisions of section 3-2-16 of this chapter, a class D licensee requesting an outdoor area to serve alcoholic liquor shall construct a permanent fence ~~or wall~~ no less than six feet (6') tall which ~~will~~ shall not obstruct viewing into and out of the outdoor premises ~~but~~ and shall not obstruct any public street or private accessway, and no licensee shall be allowed to serve alcohol in the outdoor premises or construct any such fence without first securing written approval of the design of any existing fence or the plans for any proposed fence from the Director of Public Works

- Petition was received regarding a situation existing at the apartment complex on SW 2nd Avenue between 12th and 13th Street. The committee heard a request to consider adopting and enforcing an ordinance for rental properties to have a containment facility for its trash dumpsters. After review, the committee recommended the item would better be enforced through code enforcement.

REGULAR COUNCIL SESSION

Following the Pledge of Allegiance to the Flag,

MAYOR Breeden recognized ALD. Doherty to report on the Tax Increment Financing (TIF) Committee meeting held on Thursday, April 26th, 2012 at 6 o'clock p.m. in the Council Chambers to discuss the following:

- TIF proposal submitted by R and S Company, LLC. – The committee recommended approval of the TIF application and will be listed as an action item at a future Regular Council meeting.
- TIF Downtown Improvement Plan – objective of the program to preserve and maintain viable older building located in the TIF District, reduce the rate of vacancy and blight, and provide financial assistance to the property owners in overcoming the barriers associated with (re)use of older buildings, including the expenses related to bringing an existing building or business into code compliance and remedying life safety and accessibility issues. The committee recommended helping revitalize not only the downtown but also the entire TIF District and help with costs. Committee approved and to be sent to the Regular Council for final approval.

ALD. Rentfro reported the Personnel Committee met on Wednesday, April 18th, 2012 at 6:49 p.m. in the Council Chambers to discuss personnel and went into executive session.

ACTION ITEMS

APROVAL OF MINUTES:

Motion was made by ALDERMAN RENTFRO and seconded by ALDERMAN COOPER to approve the meeting minutes of April 16, 2012 as presented. Roll call vote was recorded as follows:

YES: Balmer, Baugher, Bewley, Chausse, Cooper, Doherty, and Rentfro. NO: None. Motion carried. 7 yeas, 0 nays.

FINANCE: INVOICE LIST:

Motion was made by ALDERMAN DOHERTY and seconded by ALDERMAN BEWLEY that the Invoice Listing, less the Ford Motor Credit Company item on page two (2), the Essig Motors Inc. item on page four (4), which has been marked Exhibit "B", attached hereto and made a part of these minutes, be authorized and checks issued. Roll call vote was recorded as follows:

YES: Baugher, Bewley, Chausse, Cooper, Doherty, Rentfro, and Balmer. NO: None. Motion carried. 7 yeas, 0 nays.

Motion was made by ALDERMAN COOPER and seconded by ALDERMAN RENTFRO that the Invoice Listing, Essig Motors Inc. item on page four (4), which has been marked Exhibit "B", attached hereto and made a part of these minutes, be authorized and check issued. Roll call vote was recorded as follows:

YES: Bewley, Chausse, Cooper, Rentfro, Balmer, and Baugher. NO: None. ABSTAIN: Doherty. Motion carried. 6 yeas, 0 nays, 1 abstention.

ORDINANCE NO.04, SERIES OF 2012; AMENDING ORDINANCE NO. 11-05-07-1 REGARDING THE OFFICE OF "COMPTROLLER". (FIRST READING):

Motion was made by ALDERMAN RENTFRO and seconded by ALDERMAN CHAUSSE to waive 2nd reading for Ordinance No.04, Series of 2012; A Ordinance amending Ordinance No. 11-05-07-1 regarding the office of "Comptroller". A Roll call vote was recorded as follows:

YES: Chausse, Cooper, Doherty, Rentfro, Balmer, Baugher, and Bewley. NO: None. Motion carried. 7 yeas, 0 nays.

Motion was made by ALDERMAN RENTFRO and seconded by ALDERMAN BALMER to adopt Ordinance No.04, Series of 2012; A Ordinance amending Ordinance No. 11-05-07-1 regarding the office of "Comptroller"; to provide that the position of Comptroller may be held by a part-time employee or consultant, with compensation, benefits and terms and conditions to be set by the Mayor with the approval of the Council in accordance with Section 1-6-3 of the City Code. A Roll call vote was recorded as follows:

YES: Cooper, Doherty, Rentfro, Balmer, Baugher, Bewley, and Chausse. NO: None. Motion carried. 7 yeas, 0 nays.

ORDINANCE NO.05, SERIES OF 2012; AMENDING THE REGULATIONS FOR OUTDOOR AREAS OF RESTAURANTS HOLDING A CLASS "D" LIQUOR LICENSE WITHIN THE CORPORATE LIMITS OF THE CITY OF ALEDO. (FIRST READING):

Motion was made by ALDERMAN CHAUSSE and seconded by ALDERMAN RENTFRO to waive 2nd reading for Ordinance No.05, Series of 2012; A Ordinance amending the regulations for outdoor areas of restaurants holding a Class "D" Liquor License within the corporate limits of the City of Aledo. A Roll call vote was recorded as follows:

YES: Doherty, Rentfro, Balmer, Baugher, Bewley, Chausse, and Cooper. NO: None. Motion carried. 7 yeas, 0 nays.

Motion was made by ALDERMAN CHAUSSE and seconded by ALDERMAN COOPER to adopt Ordinance No.05, Series of 2012; A Ordinance amending the regulations for outdoor areas of restaurants holding a Class "D" Liquor License within the corporate limits of the City of Aledo. A Roll call vote was recorded as follows:

YES: Rentfro, Balmer, Baugher, Bewley, Chausse, Cooper, and Doherty. NO: None. Motion carried. 7 yeas, 0 nays.

ORDINANCE NO.06, SERIES OF 2012; AUTHORIZING THE SALE OF A SURPLUS PROPERTY. (FIRST READING):

Motion was made by ALDERMAN BALMER and seconded by ALDERMAN BAUGHER to waive 2nd reading for Ordinance No.06, Series of 2012; A Ordinance authorizing the sale of a surplus property. A Roll call vote was recorded as follows:

YES: Balmer, Baugher, Bewley, Chausse, Cooper, Doherty, and Rentfro. NO: None. Motion carried. 7 yeas, 0 nays.

Motion was made by ALDERMAN BALMER and seconded by ALDERMAN BAUGHER to adopt Ordinance No.06, Series of 2012; A Ordinance authorizing the sale of a surplus property; pursuant to 65 ILCS 5/11-76-4, the City of Aledo hereby authorizes the City Administrator and Chief of Police to sell the bicycles and scooters at auction to the highest bidder. A Roll call vote was recorded as follows:

YES: Baugher, Bewley, Chausse, Cooper, Doherty, Rentfro, and Balmer. NO: None. Motion carried. 7 yeas, 0 nays.

The Council requested after the sale of surplus property that the revenue from the sale be presented back to the full Council for final decision on how the money would be spent.

RESOLUTION NO.13R, SERIES OF 2012; APPROVING THE PURCHASE OF A 2012 CHEVROLET IMPALA FOR THE POLICE DEPARTMENT:

Motion was made by ALDERMAN DOHERTY and seconded by ALDERMAN BAUGHER to approve Resolution No.13R, Series of 2012; A Resolution approving the purchase of a 2012 Chevrolet Impala for the Police Department from Miles Chevrolet, 150 W. Persching Rd, Decatur, Il., 62526, for a cost of $21,959.00; and authorize to finance the acquisition of the squad car through a municipal financing program with terms requiring payment of $5,000 at the time of acquisition of the vehicle followed by six (6) semi-annual payments in the amount of $3,126.53. A Roll call vote was recorded as follows:

YES: Bewley, Chausse, Cooper, Doherty, Rentfro, Balmer, and Bewley. NO: None. Motion carried. 7 yeas, 0 nays.

ALD. Doherty requested Assistant Police Chief Sponsler look into purchasing a second (2nd) squad vehicle for rotation and that the second vehicle was budgeted for 2012. Assistant Chief Sponsler noted the request and reported that he would keep the Council informed on any information once another vehicle was found. Assistant Chief Sponsler reported a Tahoe was being looked at and would replace the Ford Explorer.

FINANCE: INVOICE LIST:

Motion was made by ALDERMAN CHAUSSE and seconded by ALDERMAN RENTFRO that the Invoice Listing, Ford Motor Credit Company item on page two (2), which has been marked Exhibit "B", attached hereto and made a part of these minutes, be authorized and checks issued. Roll call vote was recorded as follows:

YES: Chausse, Cooper, Doherty, Rentfro, Balmer, Baugher, and Bewley. NO: None. Motion carried. 7 yeas, 0 nays.

ADMINISTRATION: ANR PIPELINE COMPANY AND CITY OF ALEDO, ILLINOIS AMENDMENT:

Motion was made by ALDERMAN BAUGHER and seconded by ALDERMAN BEWLEY to approve the ANR Pipeline Company and City of Aledo, Illinois Amendment 01; STS Contract No. 109152 dated April 03, 2003 ("Agreement") between ANR Pipeline Company ("Transporter") and City of Aledo ("Shipper") amended effective June 01, 2012 as follows: Rates – Maximum rates, charges, and fees shall be applicable for the entitlements and quantities delivered pursuant to this Agreement unless Transporter

and Shipper have agreed otherwise as referenced in the Further Agreement Section of this Agreement. It is further agreed Transporter may seek authorization from the Commission and/or other appropriate body at any time and from time to time change any rates, charges or other provisions in the applicable Rate Schedule and General Terms and Conditions of Transporter's Tariff, and Transporter shall have the right to place such changes in effect in accordance with the Natural Gas Act. This Agreement shall be deemed to include such changes and any changes which become effective by operation of law and Commission order. Nothing contained herein shall be construed to deny Shipper any rights it may have under the Natural Gas Act, including the right to participate fully in rate or other proceedings by intervention or otherwise to contest increased rates in whole or in part. Roll call vote was recorded as follows:

YES: Cooper, Doherty, Rentfro, Balmer, Baugher, Bewley, and Chausse. NO: None. Motion carried. 7 yeas, 0 nays.

TIF: CITY OF ALEDO BUILDING AND LIFE SAFETY CODE UPGRADE GRANT PROGRAM:

The City of Aledo will make available a one-time grant specifically geared toward Building and Life Safety Code upgrades. The "Program" is a public/private partnership designed to provide financial assistance from TIF funds for the property owners and tenants to upgrade older buildings in the TIF district to meet modern building codes, life safety codes, and accessibility requirements.

MAYOR Breeden reported grants will be limited to no more than Fifty percent (50%) of eligible reimbursable project costs or Twenty-five Thousand Dollars ($25,000), whichever is less. Grants will be reimbursed to the applicant upon completion of the work performed and submittal of receipts/paid invoices and approval for rebate by City Council.

ALD. Doherty noted the eligible reimbursable program costs regarding interior improvements and those being: structural repairs, installation and upgrade of sprinkler systems, installation and upgrade of fire alarm systems, installation of fire walls between uses, upgrade mechanical systems for building code compliance, plumbing upgrade and repairs, electrical service upgrades and repair, grease trap installation, exit sign installation and replacement, emergency lighting installation and upgrades, installation of ADA compliant ingress and egress, and installation of ADA compliant restrooms.

ALD. Doherty noted the eligible reimbursable program costs regarding exterior improvements and those being: masonry repair to ensure the sustainability of exterior surfaces, tuck pointing, roof repair and replacement, window repair and replacement, and door repair and replacement.

Motion was made by ALDERMAN DOHERTY and seconded by ALDERMAN COOPER to approve the City of Aledo Building and Life Safety Code Upgrade Grant Program. Roll call vote was recorded as follows:

YES: Doherty, Rentfro, Balmer, Baugher, Bewley, Chausse, and Cooper. NO: None. Motion carried. 7 yeas, 0 nays.

STREET CLOSURE: MEMORIAL DAY PARADE:

Motion was made by ALDERMAN BAUGHER and seconded by ALDERMAN BEWLEY to approve the street closure request submitted by American Legion Post 121 to be held on May 28, 2012 from 10:45 A.M. to 11:00 A.M. from the 200 block of N. College Avenue to Route 17 and then to Central Park. Roll call vote was recorded as follows:

YES: Rentfro, Balmer, Baugher, Bewley, Chausse, and Cooper. NO: None. ABSTAIN: Doherty. Motion carried. 6 yeas, 0 nays, 1 abstention.

STANDING COMMITTEE REPORTS – No Report.

OLD BUSINESS – ALD. Cooper requested a consensus be provided regarding the presentation made by Mark Ifft, Pontiac Granite Co. regarding columbariums. ALD. Baugher requested a drawing be provided to the Council for further consideration before final approval. MAYOR Breeden requested the item be sent to the Cemetery Committee for review and a recommendation be sent back to the City Council. ALD. Cooper reported a Cemetery Committee meeting is scheduled for Wednesday, May 16th, 2012 at 5:45 o'clock p.m. in the Council Chambers.

NEW BUSINESS – ALD. Rentfro reported a complaint was received and requested a traffic study be completed at the location of SE 4th Avenue and 4th Street. It was noted a stop sign was in-place at 2nd Avenue heading East but no signage again until 6th Avenue. Assistant Chief Sponsler noted the request.

ALD. Balmer reported a complaint was received and requested a traffic study be completed at the location of NE 6th Avenue and Main Street. During discussion, ALD. Balmer suggested a radar sign be placed in the area to help with a traffic count. MAYOR Breeden requested ALD. Balmer research costs of purchasing a radar sign for the City and provide to Council for review.

ALD. Balmer reported the Mercer County Historical Museum offered to donate the howitzer located on their property to be re-established at the V.F.W. area and noted the museum would continue to provide insurance for the howitzer. The museum requested permission by the City to place the item on City property and noted a target date of Memorial Day, 2012. ALD. Doherty reported the owner of the howitzer is the RMA and if the howitzer is to be moved that it would need to be offered to the original owner first

and suggested the original owner have input. MAYOR Breeden reported he would speak with the museum and also Ron Jutkins of the RMA Rough Riders Association before any decision would be made.

ADJOURNMENT: There being no further business, motion was made by ALDERMAN RENTFRO and seconded by ALDERMAN CHAUSSE that the meeting be adjourned. Unanimous voice vote followed in agreement. Meeting was adjourned at 8:23 P.M.

_____
Jarod Dale, City Clerk

Minutes approved by Council action May 21, 2012.

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Jarod Dale, City Clerk