

## Personnel Committee Meeting – October 13, 2020

The Personnel Committee of the City of Aledo met in Open Session in the Council Chambers of the City Hall building on October 13, 2020. Committee Chair BERTRAND called the meeting to order at 6:00 P.M. The roll was called, whereupon the following committee members answered present:

Aldermen ILA BERTRAND, MICHAEL CHAUSSE, DENNIS DIXON and JIM HOLMES.  
Mayor CHRISTOPHER HAGLOCH.

Also present were BARRY COOPER, Alderman, CHRIS KOPP, Alderman, LINDA SARABASA, Alderman, CHRIS SULLIVAN, City Administrator / Chief of Police, and JAROD DALE, City Clerk.

Minutes: No Minutes to approve.

Old Business: No Report.

New Business:

### *Discussion hiring a Full-time Street Maintenance Worker – Kevin Dixon:*

DPW Blaser reported Kevin Dixon was hired part-time seasonal one (1) month ago. Skill sets were noted by DPW as what they are looking for in the Street Division and there is interest in hiring Dixon full-time.

ALD. Bertrand noted the City interviewed for gas and water positions earlier but determined they would hold-off on hiring a street person until a later date.

Consensus by Committee to approve the request to move Kevin Dixon from part-time to full-time status as the Street Maintenance Worker and send to City Council for final approval.

### *Discussion hiring a Part-time Police Officer – Tyler Mattson:*

CHIEF Sullivan reported the City previously hired a FT officer who is at the Academy and the other officer was tentatively hired and scheduled to attend academy in November of this year. The second (2<sup>nd</sup>) officer has accepted another position elsewhere and the PD is needing to fill that vacancy. Tyler Mattson was originally scheduled to be hired as a part-time officer and send to academy but now has voiced interest in the full-time position.

Consensus to hire Tyler Mattson as a Full-time Aledo Police Officer and move to the City Council for final approval.

CHIEF reported Emily Lower, Water/Wastewater Worker has resigned on October 13<sup>th</sup> and accepted a position with the village of Coal Valley, Il. Her last day with the City of Aledo will be on October 23<sup>rd</sup>. The City had Lower scheduled for Class C & Class D Water certification classes with Blackhawk College and noted the City would be requesting a reimbursement for those classes.

City Staff to advertise hiring a maintenance worker in the time being. Staff and Committee discussed not hiring another Water/Wastewater Worker for now. An additional maintenance worker would help assist Water Division with general maintenance. ION to continue to assist Jake Frieden in the Water Division while completing his water licensing.

Staff to review an updated job description and to advertise for 30-45 days. Committee also suggested considering an incentive to recruit a new employee who is hired.

**ADJOURNMENT:** There being no further business, motion was made by ALDERMAN DIXON and seconded by ALDERMAN CHAUSSE that the meeting be adjourned. Unanimous voice vote followed in agreement. Meeting was adjourned at 6:25 P.M.

---

Jarod M. Dale, City Clerk